

**West Berkshire Council Forward Plan
11 December 2018 - 31 March 2019**

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C3428	Review of Polling Districts, Polling Places and Polling Stations	To agree that as a consequence of the West Berkshire (Electoral Changes) Order 2018, which has reduced the number of Council wards from 31 to 24, it is necessary to make minor changes to polling district boundaries in certain areas (Newbury, Thatcham and Tilehurst). Also minor changes are desirable, but not required, in other areas - Burghfield, Hungerford and Theale.	C	01 December 2018			TBA	TBA				Phil Runacres	Resources	Corporate Services		No	No
EX3608	Devolution	To determine plans for devolution to Parish and Town Councils.	EX	01 December 2018	20/12/18 EX		12/12/18					Jo Naylor	Resources	Community Resilience and Partnerships		No	Yes
EX3562	Revenue Financial Performance Report - Q2 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 December 2018	20/12/18 EX		12/12/18					Melanie Ellis	Resources	Finance, Transformation and Property		No	Yes
EX3592	Capital Financial Performance Report - Q2 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 December 2018	20/12/18 EX		12/12/18					Shannon Coleman-Slaughter	Resources	Finance, Transformation and Property		No	Yes
EX3421	Key Accountable Performance 2018/19: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2018/19 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 December 2018	20/12/18 EX		12/12/18			15/01/19		Catalin Bogos	Resources	Corporate Services		No	Yes
EX3662	GP Public Health Enhanced Services Contract (Paragraph 3 - information relating to financial/business affairs of particular person)	To discuss an exception report.	EX	01 December 2018	20/12/18 EX		12/12/18					Edward Clintworth	Resources	Health and Wellbeing		Yes	Yes
EX3649	Devolution of Playgrounds to Thatcham Town Council (Paragraph 3 - information relating to financial/business affairs of particular person)	To consider Thatcham Town Council's (TTC) devolution proposal for the freehold transfer, and all future maintenance, of the open space and associated playgrounds at a number of sites.	EX	01 December 2018	20/12/18 EX		12/12/18				16/10/18 AMG	Paul Hendry	Environment	Planning, Housing and Waste		Yes	Yes
EX3655	Response to Council Motion on Unauthorised Encampments	To provide a response to the Motion asking the Council to assess the susceptibility of each of its green areas in towns and villages to unauthorised encampments presented to the September Council meeting.	EX	01 December 2018	20/12/18 EX		12/12/18					Paul Hendry	Economy and Environment	Highways, Transport, Environment and Countryside		No	Yes
EX3585	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 December 2018	20/12/18 EX		12/12/18					Richard Turner	Communities	Finance, Transformation and Property		Yes	No
ID3413	Parking scheme - Consolidation Order Amendment 28	To consider the responses received during statutory consultation	ID	01 December 2018		01/12/18	TBC					Alex Drysdale	Environment	Highways and Transport, Environment and Countryside	Statutory consultees, general public, Town and	No	Yes
ID3664	Speed Limit Review October 2018	To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group	ID	01 December 2018		13/12/18	05/12/18					Glyn Davis	Economy and Environment	Highways, Transport, Environment and Countryside		No	Yes
	Implementation of External Review	To approve the agreed Action Plan following the External Review of the Service	PP	01 December 2018			30/11/18				11/12/18 JPPC	Sean Murphy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	No
	Performance Report	Quarter 2 Performance	PP	01 December 2018			30/11/18				11/12/18 JPPC	Anna Smy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	No
	Operational Delegation of Work	To approve the operational activities of the PPP.	PP	01 December 2018			30/11/18				11/12/18 JPPC	Sean Murphy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	No
EX3609	Devolution	To determine plans for devolution to Parish and Town Councils.	EX	01 January 2019	17/01/19 EX		09/01/19					Jo Naylor	Resources	Community Resilience and Partnerships		No	Yes
EX3586	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 January 2019	17/01/19 EX		09/01/19					Richard Turner	Communities	Finance, Transformation and Property		Yes	No
ID3449	West Berkshire Council Forward Plan – 5 February 2019 to 31 May 2019	To agree the Forward Plan for the next four months.	ID	01 January 2019		03/01/19	21/12/18					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No

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	Joint Public Protection Committee	To consider the effectiveness of the Public Protection Shared Service and the process for setting fees and charges.	OSMC	01 January 2019			07/01/19			15/01/19		Sean Murphy	Economy and Environment	Community Resilience and Partnerships		No	No
EX3593	Capital Financial Performance Report - Q3 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 February 2019	14/02/19 EX		06/02/19					Shannon Coleman-Slaughter	Resources	Finance, Transformation and Property		No	Yes
EX3563	Revenue Financial Performance Report - Q3 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 February 2019	14/02/19 EX		06/02/19					Melanie Ellis	Resources	Finance, Transformation and Property		No	Yes
EX3610	Devolution	To determine plans for devolution to Parish and Town Councils.	EX	01 February 2019	14/02/19 EX		06/02/19					Jo Naylor	Resources	Community Resilience and Partnerships		No	Yes
EX3587	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 February 2019	14/02/19 EX		06/02/19					Richard Turner	Communities	Finance, Transformation and Property		Yes	No
GE3406	Internal Audit – Interim Report 2018/19	To agree the interim Internal Audit report for 2018/19.	GE	01 February 2019			25/01/19		04/02/19 GE			Julie Gillhespey	Resources	Corporate Services		No	Yes
ID3450	West Berkshire Council Forward Plan – 19 March 2019 to 30 June 2019	To agree the Forward Plan for the next four months.	ID	01 February 2019		14/02/19	06/02/19					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No
C3405	Amendments to the Constitution – Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 March 2019			25/01/19	05/03/19 C	04/02/19 GE			Sarah Clarke	Resources	Corporate Services		No	No
C3650	Governance of the Code of Conduct Regime	To consider the governance arrangements around Standards complaints.	C	01 March 2019			25/01/19	05/03/19 C	04/02/19 GE			Sarah Clarke	Resources	Corporate Services		No	No
C3576	Supplementary Planning Document for Sustainable Drainage	To agree the SPD for sustainable drainage.	C	01 March 2019			26/02/19	05/03/19 C				Stuart Clark	Environment	Planning, Housing and Waste		No	No
C3613	Investment and Borrowing Strategy 2019/20	In compliance with the Local Government Act 2003, this report summarises the Council's Borrowing Limits as set out by CIPFA's Prudential Code and recommends the Annual Investment and Borrowing Strategy for 2019/20	C	01 March 2019	14/02/19 EX		26/02/19	05/03/19 C				Gabrielle Esplin	Resources	Finance, Transformation and Property		No	No
C3615	Capital Strategy and Programme 2019/20 to 2023/24	To outline the five year Capital Strategy for 2019 to 2024, including the Minimum Revenue Provision (MRP) Statement and the Asset Management Plans for Property and Highways, and to set out the funding framework for the Council's five year Capital Programme for 2019/20 to 2023/24.	C	01 March 2019	14/02/19 EX		26/02/19	05/03/19 C				Shannon Coleman-Slaughter	Resources	Finance, Transformation and Property		No	No
C3614	Medium Term Financial Strategy 2019/20 to 2021/22	To agree the medium term financial planning and strategy for the organisation	C	01 March 2019	14/02/19 EX		26/02/19	05/03/19 C				Andy Walker	Resources	Finance, Transformation and Property		No	No
C3617	Statutory Pay Policy 2019	To seek Council's approval of the Statutory Pay Policy Statement for publication from 1st April 2019.	C	01 March 2019			26/02/19	05/03/19 C				Robert O'Reilly	Resources	Corporate Services		No	No
C3616	Revenue Budget 2019/20	To consider and recommend to Council the 2019-20 Revenue Budget.	C	01 March 2019	14/02/19 EX		26/02/19	05/03/19 C				Melanie Ellis	Resources	Finance, Transformation and Property		No	No
C3647	West Berkshire Vision 2036	For the Council to approve the Vision 2036 document and the proposed delivery framework	C	01 March 2019			26/02/19	05/03/19 C				Gabrielle Mancini	Resources	Corporate Services		No	No
EX3422	Key Accountable Performance 2018/19: Quarter Three	To report Q3 outturns for the Key Accountable Measures which monitor performance against the 2018/19 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 March 2019	28/03/19 EX		20/03/19			09/04/19		Catalin Bogos	Resources	Corporate Services		No	Yes
EX3611	Devolution	To determine plans for devolution to Parish and Town Councils.	EX	01 March 2019	28/03/19 EX		20/03/19					Jo Naylor	Resources	Community Resilience and Partnerships		No	Yes
EX3588	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 March 2019	28/03/19 EX		20/03/19					Richard Turner	Communities	Finance, Transformation and Property		Yes	No

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PP3652	Public Protection Partnership Community Fund Applications	To consider applications for the Public Protection Community Fund and where appropriate approve for payment	PP	01 March 2019			TBA				TBA	Paul Anstey	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	Yes
PP3653	Public Protection Partnership Control Strategy	To consider draft Public Protection Partnership Control Strategy and amend and Approve	PP	01 March 2019			TBA				TBA	Sean Murphy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	Yes
PP3654	Public Protection Partnership Strategic Assessment	To consider draft Public Protection Partnership Strategic Assessment and amend and Approve	PP	01 March 2019			TBA				TBA	Sean Murphy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	Yes